

## CREDENTIALS

All official transcripts should be mailed from the Registrar's Office of previous institution(s) directly to:

Mountwest Community & Technical College  
Office of Admissions & Recruitment  
One Mountwest Way  
Huntington, WV 25701

Please check your intended major below:

### Liberal Arts & Transfer Studies Division

- CG50 AS General/Transfer Studies
- CG10 AA General Studies
- CG15 History
- CG16 Behavioral Science
- CG18 Elementary Education
- CG18 Media Studies
- CA50 AAS American Sign Language
- CE30 AAS Early Childhood Education\*

### Career & Technical Studies Division

#### Allied Health

- CH10 AAS Health Information Technology
- CH15 AAS Health Informatics
- CH70 AAS Health Science
- CM70 AAS Massage Therapy
- CM30 AAS Medical Assistant
- CP30 AAS Paramedic Science
- CP70 AAS Pharmacy Technician
- CP10 AAS Physical Therapist Assistant\*
- CR10 AAS Radiologic Technology\*
- CR20 AAS Respiratory Therapy\*
- CV10 AAS Veterinary Technology\*

#### Applied Science Technology

- CB30 AAS Biomedical Instrumentation Technology
- CE10 AAS Electronics Technology
- CE40 AAS Engineering Design Technology
- CM80 AAS Machinist/CNC Technology\*
- CW10 AAS Welding Technology\*

#### Business Technology

- CA25 AAS Accounting
- CB10 AAS Banking and Finance
- CM10 AAS Management Technology
- CM16 Business Administration
- CM17 Call Center Supervision
- CM12 Industrial Management

#### Hospitality Management

- CH20 AAS Hospitality Management
- CH25 AAS Culinary Arts

#### Information Technology

- CG40 AAS Graphic Design
- CI20 AAS Information Technology
- CI28 Animation and Game Developer
- CI29 Mobile Application Development
- CI27 Geospatial Studies (GIS/GPS/RS)
- CI33 Drone Technology
- CI24 Network Systems Administration
- CI25 Network Systems Development
- CI26 Network Systems Security
- CI21 Web Designer

### Legal Studies

- CF10 AAS Criminal Justice
- CL40 AAS Paralegal

### Transportation

- CT40 AAS Transportation
- CT42 Intelligent Transportation
- CT43 Intermodal Management
- CT44 Maritime
- CT45 Railway
- CT46 Roadway

### Non-Traditional Degrees

- CG30 AAS Board of Governors
- CG31 Allied Health
- CG32 Business
- CG33 Criminal Justice
- CG34 Information Technology
- CG35 Maintenance Technology
- CG36 Transportation
- CO10 AAS Occupational Development
- CO12 Child Development Specialist
- CT20 AAS Technical Studies
- CTA1 Surgical Technology

### One-Year Certificates

- CE55 3D Printing
- CA30 Accounting/Bookkeeping
- CA70 Allied Health Occupations
- CC20 Certified Coding Specialist
- CI31 Cisco Certified Network Associate
- CA60 Deaf Studies
- CE40 Exercise Science
- CH30 Hospitality Management, Culinary Arts
- CO40 Legal Support
- CT15 Machinist
- CT52 Maritime
- CM60 Microsoft Certified Solutions Expert
- CI32 Microsoft Certified Solutions
- CP71 Pharmacy Technician
- CE60 Assistant Teacher
- CT10 Technical Studies
- CT51 Transportation
- CT50 Transportation (Railway)
- CW12 Welding Technology

### Additional Admissions Options

- CZ88 Undecided (MCTC)
- CZ91 Early Entry
- CZ99 Non Degree
- CZ97 Transient

\*Please note – Admission to Mountwest Community & Technical College does not guarantee entrance into any programs denoted by an asterisk. For additional information, including application requirements, please contact the Program Director of the specific department or visit <http://www.mctc.edu/>. Programs updated 09/18.



# Mountwest

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## Community & Technical College

## Enrollment Application

Office of Admissions and Recruitment  
One Mountwest Way  
Huntington, WV 25701  
p: 304.710.3140 • f: 304.710.3533  
Toll Free: 1.866.676.5533

## SIGNATURE

I understand that withholding or failing to provide accurate and complete information may result in disciplinary action or prosecution by the College, and that I may be held responsible for payment of all fees. In consideration of my admission and enrollment, I, the undersigned, do hereby agree to assume and pay any and all costs and charges including interest, collection and reasonable attorney's fees for delinquent accounts.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

[www.mctc.edu](http://www.mctc.edu)

A State Community and Technical College of West Virginia • An Equal Opportunity/Affirmative Action Employer

**General Admission Policy:** Mountwest Community & Technical College is an “open door” college, admitting students regardless of academic background. Admission to Mountwest does not guarantee admission to all programs.

## Please Print All Information

### STUDENT INFORMATION

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE NAME: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ GENDER: \_\_\_\_\_

LIST ANY FORMER NAMES: \_\_\_\_\_ BIRTH DATE (MM/DD/YY): \_\_\_\_\_

PERMANENT MAILING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ EMAIL: \_\_\_\_\_

Check here if you would like your information to be kept confidential. How long have you lived at this address? \_\_\_\_\_

### RESIDENCY

PREVIOUS ADDRESS: \_\_\_\_\_

ARE YOU A U.S. CITIZEN  Yes  No If not, list Visa status: \_\_\_\_\_

Military  Are you an active duty or service member?

Are you eligible for veterans benefits?

Are you a dependent of a veteran or military service member eligible to receive benefits?

### ETHNICITY INFORMATION

THIS *OPTIONAL* INFORMATION IS REQUESTED BY STATE AND FEDERAL GUIDELINES AND NOT USED IN THE ADMISSIONS PROCESS.

ARE YOU HISPANIC OR LATINO (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)?

Yes  No

ADDITIONALLY, PLEASE SELECT ONE OR MORE RACES FROM THE FOLLOWING FIVE RACIAL GROUPS:

**American Indian or Alaska Native:** A person having origins in any of the original people of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Black or African American:** A person having origins in black racial groups of Africa.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**White:** A person having origins in any original peoples of Europe, Middle East or North Africa.

### EMERGENCY CONTACT

EMERGENCY CONTACT PERSON: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ EMAIL: \_\_\_\_\_

### ADMISSION INFORMATION

SEMESTER YOU PLAN TO BEGIN:  Fall  Spring  Summer YEAR OF INTEREST: \_\_\_\_\_

ENROLLMENT TYPE:  Full-time  Part-time

#### STUDENT TYPE:

**1ST TIME FRESHMAN**

A degree seeking student who has not previously attended any college after graduating high school or receiving a GED

**High school transcript or GED must be submitted**

**HIGH SCHOOL STUDENT**

A current high school student taking classes for college credit as Early Entry or Dual Credit

**Letter of recommendation and preliminary high school transcript must be submitted**

**TRANSFER**

A student who has attended another accredited college(s)

**Official college transcript must be submitted**

**TRANSIENT/VISITING**

A student taking classes at Mountwest as a visitor with the intent of transferring the classes back to their primary college

**Transient form must be submitted**

**NON-DEGREE SEEKING**

A student taking classes for credit, but not working towards a degree

**Official college transcript must be submitted (if applicable)**

**RE-ADMISSION**

A student who has previously attended Mountwest and has not attended any other college since the last date of attendance

IF THE FOLLOWING INFORMATION IS NOT PROVIDED, YOUR APPLICATION WILL NOT BE PROCESSED.

### ACADEMIC INFORMATION

HIGH SCHOOL NAME: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_ GRADUATION DATE (MM/YY): \_\_\_\_\_ GPA: \_\_\_\_\_

DID YOU RECEIVE A GED/TASC:  Yes  No If yes, city/state: \_\_\_\_\_ DATE: \_\_\_\_\_

DID YOU TAKE THE ACT?:  Yes  No If yes, list date(s): \_\_\_\_\_

DID YOU TAKE THE SAT?:  Yes  No If yes, list date(s): \_\_\_\_\_

DID YOU EARN EDGE CREDIT?:  Yes  No **To request your transcript, visit [careertech.k12.wv.us/edge](http://careertech.k12.wv.us/edge)**

HAVE YOU ATTENDED MOUNTWEST?:  Yes  No If yes, what year? : \_\_\_\_\_

HAVE EITHER OF YOUR PARENTS/LEGAL GUARDIANS EARNED A COLLEGE DEGREE?:  Yes  No

HAVE YOU ATTENDED ANY COLLEGES OR UNIVERSITIES OTHER THAN MOUNTWEST?:  Yes  No If yes, list below:

NAME OF INSTITUTIONS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_ YEARS ATTENDED: \_\_\_\_\_

ARE YOU WISHING TO TRANSFER THESE CREDITS TO MOUNTWEST?  Yes  No

If yes, an additional \$20 non-refundable transfer evaluation fee must be included. If no, you may not request to have transfer credits evaluated at a later date.

\*All submitted credentials become the property of Mountwest and will not be returned or released.

Students seeking accommodations for disability should contact the Disability Services Office at 304.710.3361 or [sds@mctc.edu](mailto:sds@mctc.edu).

### FINANCIAL AID

If you plan to apply for financial aid, you **MUST** complete FAFSA online at [www.fafsa.gov](http://www.fafsa.gov) and include Mountwest school code: 040414

To prevent delays in processing financial aid, please have official high school transcript and/or GED/TASC scores sent directly from your high school, board of education or GED/TASC state office to:

Mountwest Community & Technical College • Office of Admissions & Recruitment • One Mountwest Way • Huntington, WV 25701



**Are you taking a non-credit, community or continuing education course? If yes, you have completed this part of the application. Go to the back page, sign and date.**