

## **2011-2012 How to Accept Financial Aid/Loan Awards**

To accept or decline your Financial Aid Loans, please do the following:

- 1) Visit <http://www.mctc.edu.myMCTC> and click “Login to myMCTC Self-Service”
  - 2) Click the Student & Financial Aid Information Link
  - 3) Click the Financial Aid Main Menu Link
  - 4) Click the Award Link
  - 5) Click the Award by Aid Year Link
  - 6) Select the Aid Year and click Submit (**current Aid Year is July 1, 2011-June 30, 2012**)
  - 7) One of the links on the Award by aid Year page is “Accept Award Offer”. Click that link.
  - 8) Follow the instructions located on that page to accept or decline your loan(s).
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If you accept any loans being offered, you **must** complete *Entrance Counseling* and sign a *Master Promissory Note*. You should do this as soon as possible to avoid delays in processing your loan.

Complete the **Master Promissory Note** “MPN” and **Direct Loan Entrance Counseling** on-line at: [www.studentloan.gov](http://www.studentloan.gov) this site allows you to complete and sign a “MPN” and Entrance Counseling over the web. To satisfy the requirements for the Entrance Counseling Interview, you must complete a tutorial and pass a quiz.

Results are sent to us electronically.

You will need your Department of Education issued PIN to complete both items listed above.

If you do not know your PIN (the same one used to electronically sign your FAFSA), please visit <http://www.pin.ed.gov>

If we can assist you or answer any questions you have, feel free to contact us at [OFA@mctc.edu](mailto:OFA@mctc.edu)