



Mountwest

Community & Technical College

Admissions Application

Office of Student Services • Admissions Office

P.O. Box 5500 • Huntington, WV 25703

P: 304.696.3005 • F: 304.696.7104

Toll Free: 1.866.676.5533

www.mctc.edu

Undergraduate Application for Admission to Mountwest Community & Technical College

General Admission Policy: Mountwest Community & Technical College is an “open door” college, admitting students regardless of academic background. Admission to Mountwest does not guarantee admission to all programs.

Admission Procedures:

The following items are to be submitted by degree and certificate seeking students:

- Mountwest application form
- \$15 non refundable application fee* (Make checks payable to Mountwest Community & Technical College with the name of the student, student's date of birth)
- If requesting transfer credit, an additional \$10 non-refundable transfer evaluation fee*
- Early entry applicants need one recommendation letter from a counselor which needs to be submitted with an official preliminary high school transcript with a 2.0 or higher cumulative GPA
- Official high school transcript and/or GED scores sent directly from high school, Board of Education or GED state office.
- Standardized placement test scores, if available
- Official transcripts from all postsecondary educational institutions previously attended, sent directly from the Registrar's office of the previous institution or institutions

*Fee is subject to change

ADMISSION INFORMATION

Semester you plan to begin:

 Fall Spring Summer

Year of interest:

Enrollment type:

 Full-time Part-time

Student type:

- Freshman:** a student who has not attended any other regionally accredited college or university
- Transfer:** a student who has attended another regionally accredited college or university and has course(s) to be applied to a Mountwest program
- Transient:** a visiting student who is currently attending another regionally accredited college or university but wishes to take a course(s) and transfer it back to their home institution
- Non-Degree:** a student who is not degree seeking and wishes to take a course(s)
- Early Entry:** a student who has not yet graduated from high school but wishes to take college courses
- Special:** a student who has earned a bachelor's degree but does not wish to earn another degree

CREDENTIALS

All official transcripts should be mailed from the Registrar's Office of previous institution(s) directly to:

Mountwest Community & Technical College Admissions
Office of Student Services
P.O. Box 5500
Huntington, WV 25703

Check here if you would like your information to be kept confidential.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION:

It is the policy of Mountwest Community & Technical College to provide equal opportunities to all prospective and current members of the student body, faculty and staff on the basis of individual qualifications and merit without regard to race, color, sex, religion, age, handicap, national origin or sexual orientation. This nondiscrimination policy also applies to all programs and activities covered under Title IX, which prohibits sex discrimination in higher education.

Mountwest strives to provide educational opportunities for minorities and women that reflect the interest, individual merit and availability of such individuals. The college ensures equality of opportunity and treatment in all areas related to student admissions, instruction, employment, placement accommodations, financial assistance programs and other services.

Mountwest also neither affiliates with nor grants recognition to any individual, group or organization having policies that discriminate on the basis of race, sex, religion, age, sexual orientation, handicap, or national origin. Further, the college is committed to the ideals of inclusion of students, faculty and staff and, whenever appropriate, will take affirmative steps to enhance diversity. Information on the implementation of the policy and/or the Title IX Amendment should be addressed to: Human Resources/Employee Development, Mountwest Community & Technical College, One John Marshall Drive, Huntington, West Virginia 25755 or call (304) 696-3787.

STUDENT INFORMATION

Social Security Number: _____ - _____ - _____		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Last Name:	First Name:	Middle Name:	
If your credentials may arrive under another name, please indicate name(s) here:		Date of Birth: (mm/dd/yy)	
Permanent Mailing Address: (this address will be used for all official College correspondence)			
City:	State:	Zip:	County:
Phone:		Email:	
Ethnicity: The following optional information is requested to meet state and federal guidelines but will not be used in the admissions process. Are you Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)? Yes or No Additionally, please select one or more races from the following five racial groups: <input type="checkbox"/> American Indian or Alaska Native: A person having origins in any of the original people of North and South America (including Central America), and who maintains a tribal affiliation or community attachment. <input type="checkbox"/> Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. <input type="checkbox"/> Black or African American: A person having origins in black racial groups of Africa. <input type="checkbox"/> Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. <input type="checkbox"/> White: A person having origins in any original peoples of Europe, Middle East or North Africa.		Disabilities: <input type="checkbox"/> A. This section is not applicable to me <input type="checkbox"/> B. Hearing Impaired/Deaf <input type="checkbox"/> C. Visually Impaired/Blind <input type="checkbox"/> D. Orthopedic or Mobility Impairment <input type="checkbox"/> E. Specific Learning Disability <input type="checkbox"/> F. Health/Medical Disability <input type="checkbox"/> G. Psychological <input type="checkbox"/> H. Other Disability: _____ <small>*Note: If you have checked any of the items (B through G) and seek accommodations for your disability, please send documentation, either medical records or psychological evaluations, to the Office of Student Services, Mountwest Community & Technical College, One John Marshall Drive, B-5, Huntington, WV 25755, and call (304) 696-6282 for services available.</small>	

EMERGENCY CONTACT INFORMATION

Emergency Contact Person:	Relationship:	
Address:		
City:	State:	Zip:
Phone:		Email:

RESIDENCY

 WV Resident Metro** Non-Resident

*WV Resident rates apply to persons residing in the following counties, Boyd, Lawrence, Martin, and Pike, Kentucky.
**Metro Fees apply to persons residing in the following counties: Gallia, Jackson, Lawrence, Meigs, Pike and Scioto, Ohio; Boyd, Carter, Elliott, Floyd, Greenup and Johnson, Kentucky.

How long have you lived in WV or a Metro County?	Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	If not, list Visa status:
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SIGNATURE

I understand that withholding or failing to provide accurate and complete information may result in disciplinary action or prosecution by the College, and that I may be held responsible for payment of all fees. In consideration of my admission and enrollment, I, the undersigned, do hereby agree to assume and pay any and all costs and charges including interest, collection and reasonable attorney's fees for delinquent accounts.

NAME: _____ DATE: _____ / _____ / _____

ACADEMIC INFORMATION

High School Name:	City/State:	Graduation Year: (mm/yy)
Did you receive a GED? <input type="checkbox"/> yes <input type="checkbox"/> no <i>If yes, location: _____ and date: _____</i>		
Did you take the ACT or SAT? <input type="checkbox"/> yes <input type="checkbox"/> no <i>If yes, list date(s): _____</i>		
Did you earn EDGE Credit? <input type="checkbox"/> yes <input type="checkbox"/> no <i>If yes, list course(s): _____</i>		
Have you attended Mountwest before: _____ <i>If yes, what year? _____</i>		
Have you attended any colleges or universities? <input type="checkbox"/> yes <input type="checkbox"/> no <i>If yes, list below:</i>		
Name of institutions:	City/State:	Year(s) attended:

INTENDED PROGRAM OF STUDY

Please check your intended major below:

- | | |
|--|--|
| <input type="checkbox"/> CA50 AAS, American Sign Language
<input type="checkbox"/> CA60 Certificate, Deaf Studies
<input type="checkbox"/> CA30 Certificate, Accounting/Bookkeeping
<input type="checkbox"/> CA70 Certificate, Allied Health Occupations
<input type="checkbox"/> CB10 AAS, Banking and Finance
<input type="checkbox"/> CB20 AAS, Bioscience
<input type="checkbox"/> CB30 AAS, Biomedical Instrumentation Technology
<input type="checkbox"/> CC20 Certificate, Certified Coding Specialist
<input type="checkbox"/> CD10 AAS, Dental Laboratory Technician
<input type="checkbox"/> CD20 Certificate, Dental Lab Technology
<input type="checkbox"/> CE10 AAS, Electronics Technology
<input type="checkbox"/> CE30 AAS, Early Childhood Education
<input type="checkbox"/> CG10 AA, General/Transfer Studies
<input type="checkbox"/> CG30 AAS, Board of Governors Adult Degree Program
<input type="checkbox"/> CH10 AAS, Health Information Technology
<input type="checkbox"/> CH20 AAS, Hospitality Management
<input type="checkbox"/> CH21 Culinary Arts
<input type="checkbox"/> CH22 Hotel/Motel Management
<input type="checkbox"/> CH30 Certificate, Hospitality Management, Culinary Arts
<input type="checkbox"/> CH50 AAS, Clinical Assistant
<input type="checkbox"/> CH60 Certificate, Clinical Assistant
<input type="checkbox"/> CH70 AAS, Health Science
<input type="checkbox"/> CI10 AAS, Interior Design
<input type="checkbox"/> CI20 AAS, Information Technology
<input type="checkbox"/> CI28 Animation and Game Developer
<input type="checkbox"/> CI27 Geospatial Studies (GIS/GPS/RS)
<input type="checkbox"/> CI24 Network Systems Administration (MCSE)
<input type="checkbox"/> CI25 Network Systems Development (CCNA)
<input type="checkbox"/> CI26 Network Systems Security (CISCO & MCSA)
<input type="checkbox"/> CI23 Program Developer
<input type="checkbox"/> CI21 Web Designer
<input type="checkbox"/> CL10 AAS, Legal Assistant
<input type="checkbox"/> CL20 Certificate, Public Library Technology
<input type="checkbox"/> CL30 AAS, Public Library Technology
<input type="checkbox"/> CM10 AAS, Management Technology
<input type="checkbox"/> CM15 Accounting
<input type="checkbox"/> CM19 Accounting (Dual Degree)
<input type="checkbox"/> CM16 Business Administration
<input type="checkbox"/> CM17 Call Center Supervision
<input type="checkbox"/> CM12 Industrial Management
<input type="checkbox"/> CM18 Management (Dual Degree)
<input type="checkbox"/> CM30 AAS, Medical Assistant
<input type="checkbox"/> CM40 AAS, Engineering Design Technology | <input type="checkbox"/> CM50 Certificate, Medical Transcription
<input type="checkbox"/> CM70 AAS, Massage Therapy
<input type="checkbox"/> CO10 AAS, Occupational Development
<input type="checkbox"/> CO17 Building and Occupational Trades
<input type="checkbox"/> CO12 Child Development Specialist
<input type="checkbox"/> CO13 Firefighter
<input type="checkbox"/> CO14 Law Enforcement
<input type="checkbox"/> CO15 Mine Inspection
<input type="checkbox"/> CO16 Painting and Allied Trades
<input type="checkbox"/> CO20 AAS, Administrative Technology
<input type="checkbox"/> CO25 Administrative Assistant - Executive
<input type="checkbox"/> CO26 Administrative Assistant - Legal
<input type="checkbox"/> CO27 Administrative Assistant - Medical
<input type="checkbox"/> CO28 Medical Transcription
<input type="checkbox"/> CP10 AAS, Physical Therapist Assistant
<input type="checkbox"/> CP20 AAS, Police Science
<input type="checkbox"/> CP30 AAS, Paramedic Science
<input type="checkbox"/> CP40 Certificate, Paramedic Science
<input type="checkbox"/> CP70 AAS, Pharmacy Technician
<input type="checkbox"/> CP80 AAS, Public Safety
<input type="checkbox"/> CR10 AAS, Radiologic Technology
<input type="checkbox"/> CR20 AAS, Respiratory Therapy
<input type="checkbox"/> CT10 Certificate, Technical Studies
<input type="checkbox"/> CT13 Agricultural Science
<input type="checkbox"/> CT14 Graphic Design/Graphic Communication
<input type="checkbox"/> CT15 Machinist
<input type="checkbox"/> CT11 Maritime Training
<input type="checkbox"/> CT20 AAS, Technical Studies
<input type="checkbox"/> CT28 Agricultural Science
<input type="checkbox"/> CT24 Air Conditioning/Refrigeration
<input type="checkbox"/> CT25 Automotive Technology
<input type="checkbox"/> CT26 General Building Construction
<input type="checkbox"/> CT27 Graphic Design/Graphic Communication
<input type="checkbox"/> CT21 Machinist Technology
<input type="checkbox"/> CT22 Maritime Training
<input type="checkbox"/> CTA1 Surgical Technology
<input type="checkbox"/> CT29 Welding Technology
<input type="checkbox"/> CTA2 AAS, Dental Assistant
<input type="checkbox"/> CZ88 Undecided (MCTC)
<input type="checkbox"/> CZ91 Early Entry
<input type="checkbox"/> CZ99 Non Degree
<input type="checkbox"/> CZ97 Transient |
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