

Seminars

RETIREMENT PLANNING TODAY

Course Dates: (3 options)
1. Thursdays, January 28 and February 4, 2010, 6:00pm – 9:00pm
2. Tuesdays, February 2 and February 9, 2010; 6:00pm – 9:00pm
3. Saturdays, January 30 and February 6, 2010; 9:00am – 12:00pm
Course Cost: \$55 per single or couple

MANAGING EMPLOYEES TO GREATER SUCCESS AND HAVING FUN IN THE PROCESS

Course Dates: April 13, 2010
Course Times: Thursday; 9:00am – 4:30pm
Course Cost: \$125 (includes breakfast pastries and lunch)

General Interests

QUILTING 101/HAND APPLIQUE CLASS

Course Dates: February 2 – 23, 2010
Course Time: Tuesdays, 6:00pm – 8:00pm
Course Cost: \$150

ANYONE CAN DRAW: INTRO TO DRAWING

Course Dates: February 1 – March 8, 2010
Course Time: Mondays, 6:30pm – 8:30pm
Course Cost: \$60

DISCOVER OIL PAINTING:

INTRO TO THE FUNDAMENTALS OF PAINTING IN OIL

Course Dates: February 1 – March 8, 2010 or
February 3 – March 10, 2010
Course Time: Mondays, 6:00pm – 8:00pm
Course Cost: \$50

MOTHER/DAUGHTER INTRO TO PROJECT KNITTING

Course Dates: February 2 – March 9, 2010
Course Time: Tuesdays, 7:00pm – 8:30pm
Course Cost: \$65

INTRO TO PHOTOGRAPHY

Course Dates: February 17 – March 17, 2010
Course Time: Wednesdays, 6:30pm – 8:30pm
Course Cost: \$90

PHOTOGRAPHING

Course Dates: March 22 – April 26
Course Time: Mondays, 6:30pm – 8:30pm
Course Cost: \$90

CALLIGRAPHY - THE ITALIC HAND

Course Dates: February 16 – March 23
Course Time: Tuesdays, 6:00pm – 8:00pm
Course Cost: \$75

INTRO TO DULCIMERS

Course Dates: February 8 – March 15, 2010
Course Time: Mondays, 6:30pm - 8:30pm
Course Cost: \$75

INTRO TO HARMONICAS

Course Dates: February 11 – March 18, 2010
Course Time: Thursdays, 6:30pm – 8:30pm
Course Cost: \$75

INTRO TO WOODWORKING

Course Dates: February 23 – May 25, 2010
Course Time: Tuesdays, 6:00pm – 9:00pm
Course Cost: \$700

INTERIOR DESIGN - THE POWER OF COLOR

Course Dates: February 22 – March 29, 2010
Course Time: Mondays, 6:00pm – 8:00pm
Course Cost: \$75

SELECTING THE PERFECT FABRIC

Course Dates: February 27, 2010 or
March 27, 2010
Course Time: Saturday, 9:00am - 12:00pm
Course Cost: \$35

www.mctc.edu

Visit our website and follow the Spring to LIFE link to find more information on all of our spring courses offered.

Spring to LIFE

LEARNING IS FOR EVERYONE
at MCTC

REGISTRATION INFORMATION

How do I register?

Hassel free registration! Register early, enrollment is limited. Registration will not be complete until all fees are received. There are three ways to register:

1. Register and pay online at www.mctc.edu.
2. Call or visit our office at (304) 399-1281 and pay by credit card, check or cash.
3. Mail your registration to our office along with your payment. (Please note that mailed registration may lessen your ability to secure your spot in your desired class due to availability.)

Refund/Registration Policy

Refunds are made only for classes that are cancelled by MCTC. We reserve the right to cancel any offering for insufficient enrollment and full refunds will be granted in this instance. Please note that once you have registered, we are unable to refund your payment. There are some circumstances that a refund may be issued, however it is at the full discretion of the Director of Continuing Education.

Special Discounts

If you are employed by MCTC or a senior (65 and older) you will receive a 10% discount on the cost of your course but you must call our office before registering to receive your discount.

Pick Up/Drop Off/Check-In Procedure

Classes meet in various locations across campus and the Huntington area. For your convenience, these locations along with the addresses are listed below.

LOCATIONS

Cabell Hall 2000 7th Avenue (Corner of 7th Ave. & 20th St.) | Huntington, WV

Latta's 348 15th Street | Huntington, WV
(Side entrance between 3rd & 4th Ave. on 15th St.)

Cooking & Culinary Institute 917 3rd Avenue | Huntington, WV

MU Forensic Science Program Crime Scene House
1524 5th Avenue | Huntington, WV

The Painted Palette 619 9th Street | Huntington, WV

WV Quilt 642 Main Street | Suite 101 | Barboursville, WV

Curtain Concepts 70 Perry Winkle Lane | Huntington, WV



Introducing our new
L.I.F.E. College
for Spring!



CSI HUNTINGTON

This crash course is for those who are interested in forensic science. The course will be held at the MU Forensic Science Program Crime Scene House. Investigators will have a "crime" to solve using a variety of forensic science techniques from collecting evidence and documenting the crime scene to processing of fingerprints, DNA analysis, drug testing, and much more! Come and try to solve our mystery!

Course Dates: February 6 and February 13, 2010
Course Times: Saturdays, 9:00am – 4:00pm
Course Cost: \$175 (includes t-shirt)

Register online at www.mctc.edu

304-399-1281

Continuing & Corporate Education
348 15th Street | Huntington, WV 25701

UMPIRE ACADEMY: High School Baseball

The Umpire Academy at MCTC is designed to help those interested in becoming a certified high school baseball umpire. The course will prepare the participant to understand, interpret, and apply the rules of the National Federation of State High School Associations. Participants will learn the administrative duties, rules, and mechanics of how to be an umpire including how to complete WVSSAC registration forms, special reports, and game reports.

Course Dates: January 27 – March 3, 2010
Course Times: Wednesdays, 6:30pm – 8:30pm
Course Cost: \$150 (includes the state umpire certification and the National Federation of State High School Association's: Case Book, Rules Book, and Umpire manual, required to be an umpire and valued at \$65)

Coaches and High School players encouraged to attend.

EVALUATION & MANAGEMENT AUDITOR CERTIFICATION (C.E.M.C.)

Course Dates: March 25, 2010 – May 13, 2010
Course Time: Thursdays, 5:30pm – 8:30pm
Course Cost: \$675 (includes National Exam fee of \$245 and textbook)

OB/GYN CODING SPECIALTY CERTIFICATION

Course Dates: January 28 – March 18, 2010
Course Time: Thursdays, 5:30pm – 8:30pm
Course Cost: \$675 (includes National Exam fee of \$245 and textbook)

PERSONAL FITNESS TRAINING

Course Dates: January 13, – April 28, 2010
Course Time: Wednesdays, 5:00pm – 9:00pm
Course Cost: \$300

BASIC CPT CODING

Course Dates: January 6 – February 24, 2010
Course Time: Wednesdays, 5:30pm – 8:30pm
Course Cost: \$400 (includes books)

PMCC (Professional Medical Coding Curriculum)

Course Dates: March 3 – June 30, 2010
Course Time: Wednesdays, 5:00pm – 9:00pm
Course Cost: \$1,850 (includes all instruction, AAPC Textbooks, current ICD-9 and CPT Coding Books, AAPC Student Membership and fee for National Exam Certification)

BMCC (BASIC MEDICAL CODING COURSE)

Course Dates: August 4 – February 23, 2010
Course Time: Wednesdays, 5:30pm – 8:30pm
Course Cost: \$1,250 (includes all textbooks and materials)

MEDICAL TERMINOLOGY

Course Dates: August 4 – September 8, 2010
Course Time: Wednesdays, 5:30pm – 8:30pm
Course Cost: \$265

BASIC ANATOMY AND PHYSIOLOGY

Course Dates: September 15 – October 20, 2010
Course Time: Wednesdays, 5:30pm – 8:30pm
Course Cost: \$265



BASIC ICD-9 CODING

Course Dates: October 27 – December 15, 2010
Course Time: Wednesdays, 5:30pm – 8:30pm
Course Cost: \$400

BASIC CPT CODING

Course Dates: January 5 – February 23, 2010
Course Time: Wednesdays, 5:30pm – 8:30pm
Course Cost: \$400

(All L.I.F.E. courses are \$150 each)

CAREERS IN HEALTHCARE

This course is designed to educate the student with respect to the health care profession.

Course Dates: (2 options)
 • Wednesdays, January 13 – April 28, 2010
 • Thursdays, January 14 – April 29, 2010
Course Times: 6:30pm – 9:00pm

AMERICAN SIGN LANGUAGE

This course takes a functional-notational approach to learning American Sign Language

Course Dates/Times: (2 options)
 • Tuesdays, January 12 – April 27, 2010; 4:00pm – 6:20pm
 • Thursdays, January 14 – April 29, 2010; 6:30pm – 9:00pm

FINGERSPELLING

This course concentrates on developing expressive and receptive fluency in the usage of the American manual alphabet, a wide variety of numbering systems, lexically borrowed signs, and acronyms within natural American Sign Language (ASL) discourse.

Course Dates: January 11 – April 26, 2010
Course Times: Mondays, 6:30pm – 9:00pm

AMERICAN DEAF CULTURE

This course will provide students with a better understanding of deafness and its social as well as emotional implications within a predominately hearing society.

Course Dates: January 11 – April 26, 2010
Course Times: Mondays, 4:00pm – 6:20pm

HOT TOPICS IN GLOBAL WARMING

Study of content not normally covered in ordinary courses.

Course Dates: Blended course online and in classroom; meeting days are January 14, February, 4, March 4, April 1 and May 6, 2010
Course Times: Thursdays, 2:00pm – 4:00pm

CAREER IN BUSINESS

This course is designed to assist the participant in recognizing and identifying specific business careers.

Course Dates: (2 options)
 • January 12 – March 2, 2010
 • March 9 – April 27, 2010
Course Times: Tuesdays, 5:00pm – 8:00pm

INTERPERSONAL COMMUNICATION IN THE WORKPLACE

This course is designed to give students the interpersonal skills to communicate effectively in the workplace.

Course Dates: January 12 – April 27, 2010
Course Times: Tuesdays, 4:00pm – 6:20pm

MASS COMMUNICATION AND CULTURE

This course is an overview of mass communication, which focuses on media history and critical media literacy.

Course Dates: January 12 – April 27, 2010
Course Times: Tuesdays and Thursdays, 11:00am – 12:15pm

FIRST ON SCENE

This course is designed to teach the student to manage a medical emergency until other EMS personnel arrive.

Course Dates: January 11 – April 26, 2010
Course Times: Mondays, 6:30pm – 9:00pm

ELEMENTS OF THE SHORT STORY

This course will examine the art of short fiction in American History.

Course Dates: January 12 – April 27, 2010
Course Times: Tuesdays and Thursdays, 9:30am – 10:45am

CONTEMPORARY WEST VIRGINIA WRITERS

This class focuses on the literary works of contemporary WV writers.

Course Dates: January 12 – April 27, 2010
Course Times: Tuesdays and Thursdays, 4:00pm – 5:15pm

THE LITERATURE OF REBELLION: FROM KEROUAC TO TUPAC

This course is a comparative literature class that explores the rebellious spirit in a variety of texts, including the poetry and novels of the Beat Generation, the 60s era, and the modern era of Rap and Hip-Hop.

Course Dates: January 13 – April 28, 2010
Course Times: Wednesdays, 6:30pm – 9:00pm

INTRODUCTION TO THEATRE

This course is designed to further an understanding and appreciation of the elements of drama.

Course Dates: January 11 – March 1, 2010
Course Times: Mondays thru Thursdays, 9:30am – 10:45am

WORLD RELIGIONS

This course is a general study of the excerpts of world scriptures. The progression of world scriptures keeps religions together in their family groups and goes in order of historical development.

Course Dates: January 11 – April 26, 2010
Course Times: Mondays and Wednesdays, 2:00pm – 3:15pm

GLOBAL CONNECTIONS: DISCOVER AFRICA

Discover the culture of Africa through the eyes of a native Fulbright scholar from Tanzania.

Course Dates: (2 options)
 • January 11 – March 1, 2010
 • March 8 – April 26, 2010
Course Times: Mondays and Wednesdays, 2:00pm – 4:20pm

GLOBAL CONNECTIONS: DISCOVER RUSSIA

Discover the culture of Africa through the eyes of a native Fulbright scholar from Russia.

Course Dates: (2 options)
 • January 12 – March 2, 2010
 • March 9 – April 27, 2010
Course Times: Tuesdays and Thursdays, 4:00pm – 6:20pm

GLOBAL CONNECTIONS: DISCOVER CHINA

Discover the culture of Africa through the eyes of a native Fulbright scholar from China.

Course Dates: (2 options)
 • January 12 – March 2, 2010
 • March 9 – April 27, 2010
Course Times: Tuesdays and Thursdays, 2:00pm – 4:00pm

INTRODUCTION TO THE VISUAL ARTS

This course is an introduction to the understanding of visual art by exploring ways in which works of art are made and discovering the language used to discuss them.

Course Dates: January 12 – April 27, 2010
Course Times: Tuesdays, 6:15pm – 8:45pm

UNITED STATES HISTORY TO 1877

This analytical survey course examines the social, cultural economic and political developments of United States history from approximately 1492 to 1877.

Course Dates: March 8 – April 28, 2010
Course Times: Mondays thru Thursdays, 9:30am – 10:45am

UNITED STATES HISTORY SINCE 1877

This analytical survey course examines the social, cultural, economic, and political developments of United States history from 1877 until the present.

Course Dates: January 13 – April 28, 2010
Course Times: Wednesdays, 4:00pm – 6:20pm

WORLD HISTORY UNTIL 1500

This analytical survey course examines the social, cultural, economic, and political developments of world history until approximately 1500.

Course Dates: January 12 – April 27, 2010
Course Times: Tuesdays and Thursdays, 12:30pm – 1:45pm

ECONOMIC GEOGRAPHY

This course introduces students to geographic tools and methods while exploring fundamental concepts of geography from an economic standpoint.

Course Dates: January 11 – April 26, 2010
Course Times: Mondays and Wednesdays, 11:00am – 12:15pm

GENERAL PSYCHOLOGY

This course is an introduction to psychology. It is designed to provide an overview of the scientific study of human behavior and mental processes.

Course Dates: January 11 – April 26, 2010
Course Times: Mondays and Wednesdays, 2:00pm – 3:15pm

College Preparatory

ACT PREPARATORY

Prepare for college with a higher ACT score using Cambridge Educational test prep materials along with the help of our experienced, professional instruction. This course will help you gain the skills you need to approach the test with confidence and increase your score. You will learn how to evaluate each question and understand the thought processes involved. Actual past exams and simulations will be used to teach each question type and test strategy.

Course Dates: (2 options)
 • Mondays, February 22 – April 5, 2010
 • Thursdays, April 29 – June 10, 2010

Test Dates: April 10 and June 12, 2010
Course Times: 6:00pm – 8:30pm
Course Cost: \$200 (includes textbooks & materials)

GRE PREPARATORY

Your score on the GRE is one of the most important factors on your application to the graduate program of your choice. To help you prepare for this important test, participate in this course using Cambridge Educational test prep materials, which provides students opportunities to concentrate on the skills that are necessary for good performance. Actual past exams and simulations will be used to teach each question type and test strategy.

Course Dates: TBA
Course Times: TBA
Course Cost: \$350 (includes textbooks & materials)

Computer/Technology

SURFING THE WEB:

INTERNET EXPLORER AND BEYOND
Course Dates: February 22 – March 29, 2010
Course Times: Mondays, 6:30pm – 8:30pm
Course Cost: \$150

BASIC COMPUTERS

Course Dates: February 23 – April 13, 2010
Course Times: Tuesdays, 6:30pm – 8:30pm
Course Cost: \$150

OUTLOOK 2007

Course Dates: February 24 – March 17, 2010
Course Times: Wednesdays, 6:30pm – 8:30pm
Course Cost: \$100

WEBPAGE DESIGN/MARKETING FOR YOUR PRODUCT OR BUSINESS

Course Dates: February 25 – March 18, 2010
Course Times: Thursdays, 6:30pm – 8:30pm
Course Cost: \$100

INTRO TO EXCEL 2007

Course Dates: March 11 – April 15, 2010
Course Times: Thursdays, 6:30pm – 8:30pm
Course Cost: \$150

LEARN TO BUY AND SELL ON E-BAY

Course Dates: March 13, 2010
Course Times: Saturday, 10:00am – 1:00pm
Course Cost: \$50

INTRO TO WORD 2007

Course Dates: March 31 – May 5, 2010
Course Times: Wednesdays, 6:30pm – 8:30pm
Course Cost: \$150



Register online at www.mctc.edu