

Certificate

Program Description:

The Technical Studies Degree is designed to meet three major needs:

- (1) To provide for cooperatively sponsored educational opportunities leading to the Associate in Applied Science degree and/or One-Year certificate for students in quality education and training programs;
- (2) To increase the abilities of employees to use technology effectively and responsibly;
- (3) To assist those employed in the workforce to understand that education is a lifelong process.

Mountwest Community & Technical College delivers educational programs in a variety of occupational fields to businesses and industries having an immediate need for such programs.

Components of the program include the following: general education, classroom instruction in a technical core and in the occupational area, and possible on-the-job training.

Technical Studies students must meet all normal admission and performance standards. Credits earned through either the approved apprenticeship programs or through industry-based education and training programs will not be added to the student's collegiate transcript until the student has completed twelve program credit hours from Mountwest Community & Technical College and has obtained at least a 2.00 GPA.

The student who graduates with the Associate in Applied Science Degree in Technical Studies will possess:

- Supervisory skills
- Computer software skills
- Relevant essential math skills
- Written and oral communication skills

Program Admission Requirements:

The college adheres to an open admission policy which means applicants with a high school diploma or a GED are eligible for admission. Applicants with neither a high school diploma nor a GED may be admitted on a conditional basis.

Major Code – CT10 • Concentration Code CT14

FIRST YEAR	
<p>COMPONENT I • General Education¹ ENL 111 Written Communication (EDGE)..... 3 MAT 150 Applied Professional Mathematics²..... 3</p> <p style="text-align: right;">TOTAL CREDITS 6</p>	<p>COMPONENT II Technical/Occupational Specialty Note: Core and Focus Courses Required Common Core Course Fundamentals of Graphic Design and Production TOTAL CREDITS 2</p>
<p>Graphic Design Focus: Basic Illustration (EDGE) Illustration (EDGE) Graphic Design (EDGE) or Graphic Communications Focus: Basic Darkroom Procedures (EDGE) Image Assembly and Platemaking (EDGE) Offset Press and Bindery Operations (EDGE)</p>	<p>COMPONENT III • On-The-Job Training³ Maximum of 960 contact hours of on-the-job training is required for the Technical Studies Certificate. A letter from the employer verifying the total number of contact hours experienced on the job by the student will be placed on the college record. This credit will be recorded immediately prior to awarding the certificate.</p> <p style="text-align: right;">TOTAL CREDITS 6</p>
HOURS REQUIRED FOR GRADUATION: 32	

Employment Opportunities:

- Print shops
- Advertising Agencies

Vocational Site Partnerships:

In addition, Mountwest Community & Technical College (MCTC) offers a One-Year Certificate Program and an Associate of Applied Science in Technical Studies in conjunction with its Vocational Site Partnerships at Technical Centers in Cabell, Mason, Putnam and Wayne counties through EDGE.

Earn A Degree Graduate Early (Edge):

This program provides students the opportunity to receive credit for their high school EDGE courses.

Contact Information:

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1. Students must complete a minimum of 3 credit hours with Mountwest Community & Technical College to establish academic residency.

2. MAT 145 may be substituted for MAT 150.

3. Verification of completion of CTE classes with a score of 74% or better on the final exam must be forwarded to West Virginia Community and Technical College System in Charleston, by course instructor.