

## MINUTES

### MARSHALL COMMUNITY AND TECHNICAL COLLEGE CLASSIFIED STAFF

October 17, 2007

**ATTENDEES PRESENT:** Stacy Arthur, Lisa Beckett, Teresa Blankenship, Tommie Kelley, Lisa Penix, Monica Shafer, Barbara Simpkins, Pat Young

**ABSENT:** Sara Chapman, Karen Johnson, Martha Pierson, Pam Zirkle

**SPECIAL GUEST:** Dr. Keith Cotroneo, President

Senator Robert H. Plymale

Stephanie Neal

Sherri Noble

Meeting was called to order by Tommie Kelley, Classified Staff Chair.

**MCTC President** - Dr. Cotroneo discussed his meeting with Jim Stephens regarding the recommendation that MCTC exempt and non-exempt employees be considered as internal candidates when applying for positions at MU. Mr. Stephens stated there is an issue since we are now a separate institution and refers to state code. Sherri Noble will send Dr. Cotroneo the definition as stated in state code for further review.

There will be a meeting on Tuesday, October 23, 2007 with the Criteria Groups in Cabell Hall. The votes from the last meeting have been tallied and the next step will be the Cause & Effect Category. Groups will be writing summaries and individual projects will be established. .

**Senator** - Senator Plymale spoke to the committee regarding uniform policies regarding salaries. The policy commission is trying to take power away from the Board of Governors. Senator Plymale feels the committee is focusing on the wrong things. Bond resolution will be introduced this year. Good time for bonds based on short terms and interest rates.

Senator Plymale discussed PEIA for retirees. He suggested that comments be sent to the governor.

**ACCE Update** – Lisa Penix discussed the new grievance policy. She will provide a copy of the new grievance policy to the staff council via email. A presentation dated on October 8, 2007 was passed out to the committee by Stephanie Neal regarding the Higher Education Personnel Study.

**Staff Website Update** – Nick Napier is continuing to work on the MCTC website. The structure of the website will be set up like the Board of Governors. Tommie will be working with Nick to provide the staff council agendas, minutes and future meeting dates.

**Personnel Committee** - Stephanie Neal discussed that it would cost \$44,797 to fully fund MCTC employees. Dr. Cotroneo is looking into the salary policies and funding for the future. A plan requesting full funding needs to be prepared and sent to the Board of Governors. No plan has been established at this time. Please send comments/input to Stephanie Neal and she will take to the next Personnel Committee.

**Approval of Minutes** - Motion made by Lisa Penix and seconded by Barbara Simpkins to accept the July minutes with minor corrections. Minutes approved.

**Open Discussion** – Bill Redd is progressing each day. Linda Wilkinson is still in the hospital.

Next meeting scheduled for November 2007. The Ad Hoc/Bi-Laws/Constitution Committees needs to meet soon. Deadline February 2008.

A Flower Fund would be nice to have for the Marshall Community & Technical College. We are no longer a part of the university. Sherri will check on this to see if we can be included in the Flower Fund at the University.

Meeting adjourned at 10:50 a.m.

Respectfully submitted: Lisa Beckett, Secretary