

MINUTES

MARSHALL COMMUNITY AND TECHNICAL COLLEGE CLASSIFIED STAFF

July 18, 2007

ATTENDEES PRESENT: Lisa Beckett, Sara Chapman, Tommie Kelley,
Lisa Penix, Monica Shafer, Barbara Simpkins
ABSENT: Sara Chapman, Martha Pierson
GUESTS: Stacy Arthur

Meeting was called to order by Tommie Kelley, Classified Staff Chair.

Motion made by Lisa Penix and seconded by Monica Shafer to accept minutes of July 10, 2007 with minor changes. Minutes were accepted.

Jim Stephens and Sherri Noble were unable to attend the meeting.

A web-site for classified staff is being developed. Nick Napier could not attend the meeting but is willing to help get the web-site up and running. A suggestion box will be implemented on the web-site as well as minutes, meeting agendas, etc.

Tommie Kelley attended the Marshall University Staff Council Meeting. Tommie will be creating a letter to send to the Board of Governors stating that the Community & Technical College should be considered as internal candidates in the hiring process.

Jim Stephens will no longer be attending the Marshall Community & Technical College Staff Council meetings. Stephanie Neal will be acting as our Human Resource Representative.

Monica Shafer nominated Lisa Beckett and Barbara Simpkins for EEO Group 50. Monica Shafer nominated Stacy Arthur and Lisa Penix for EEO Group 30. Martha Pierson was nominated as EEO Group 10 upon her acceptance. Motion made to accept nominations by acclamation.

Lisa Beckett was elected as Classified Staff Secretary. Lisa Penix was nominated as Vice-Chair of Classified Staff.

Tommie will request from Stephanie the dollar amount to fully fund the MCTC staff..

Lisa Penix will be attending the ACE meeting at the end of July. Lisa will report back to the committee at the next meeting.

Meeting adjourned at 10:50 a.m.

Respectfully submitted: Lisa Beckett, Secretary