



Mountwest
Career Services

INTERVIEW ATTIRE



What NOT to Wear to an Interview:

Your overall appearance is the 1st thing an employer notices. A lack of pride in your appearance suggests lack of pride in your work. Likewise, a casual appearance tells the employer you aren't serious about your career. Examples of inappropriate attire is listed below:

- Wrinkled, dirty or ill-fitting clothing
(too tight or too loose)
- Revealing clothes
(plunging necklines, exposed midriffs, and skirts above the knee when sitting)
- Open-toed shoes or sandals
- Visible tattoos or piercing



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A State Community and Technical College of West Virginia
An Equal Opportunity/Affirmative Action Employer

INTERVIEW ATTIRE: *Women*

- A business suit in a conservative color such as navy blue, gray or black
- A white or light-colored shell or blouse (*no tank-tops*)
- Polished closed-toed shoes and skin-toned stockings
- Bring a portfolio or briefcase with a notepad and pen; avoid bringing your purse
- Wear natural-looking makeup that includes lipstick (*avoid the bright colors*)
- Hair should be neatly styled above the shoulders, with long hair pulled up in a bun or French twist
- Keep jewelry to a minimum, such as one ring per hand, one earring per ear, and either a brooch or a necklace
- Avoid strong perfumes or scented lotions
- Visible piercings should only be one earring in each ear
- Filed, clean fingernails (*avoid bright colors if polished*)
- Brushed teeth (*check for lipstick!*)

INTERVIEW ATTIRE: *Men*

- A business suit (*yes, you need the jacket!*) in a conservative color such as navy blue, gray or black
- A white, pressed shirt with an undershirt makes the best impression
- A tie with a simple pattern
- Shined shoes and matching leather belt
- Socks that cover your leg and are at least as dark as your pants
- Bring a portfolio or briefcase with a notepad and pen
- Clean shaven (*you can grow the goatee back after you get the job*)
- Neat, recently-trimmed hair
- One ring on your ring finger and a watch only (*no earrings, necklaces, bracelets, etc.*)
- Avoid strong scented aftershave and keep cologne to a minimum
- No piercings, period
- Trimmed, clean fingernails
- Brushed teeth