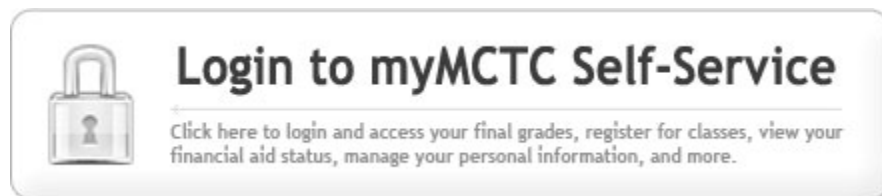


- **How do I access my Mountwest Online Class?**

To access your online class you must first log in to myMCTC Self-Service by visiting: <http://www.mctc.edu/myMCTC> and then Click the “Log-in to myMCTC Self-Service” button:



- **I have never logged on to myMCTC Self-Service before, what are my ID and PIN?**

If this is your initial log in your birth date will be your initial pin. (mmddy, ie. 010290)  
**Note: use only your last two digits of the birth year.** You will be prompted to change your pin your **new pin must be at least SIX characters in length and can be up to 15 characters long.**

- **I'm logged into Self-Service now where do I go?**

Choose the Student/Financial Aid Menu, then click the “Online Classes” link.

[Online Classes](#)

Access to your Online class is available here. Click the login button on the next screen.

Next, click the LOGIN TO BLACKBOARD button.

**Login to Blackboard**

**You will be automatically logged in to your Blackboard Online Class.**

- **I've read all this and am lost, don't know where to start, or have another question what do I do now?**

Contact the Help Desk at 304-710-3470 or e-mail them at [helpdesk@mctc.edu](mailto:helpdesk@mctc.edu) or you can stop by the Help Desk Room 108 of Main Building at top of Fifth street hill road, look for the Help Desk sign.