

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

Thursday, May 18, 2017

8:00 a.m.

Room G07A

Mountwest Community & Technical College
Huntington, WV

1. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman
2. Consent Agenda – Jeffrey Goad, Chairman
 - Approval of Minutes – April 13, 2017*
 - Approval of Academic Program Reviews*
3. Mountwest Foundation Presentation – Mike Emerson, Foundation Chairman and Jim Wilkerson, Executive Director – Corporate and Foundation Relations
4. Presentation on EDGE and Dual Credit – Dr. Keith J. Cotroneo, President
5. Annual Presentation by the Students – T. J. Flowers, IBOG Student Representative
6. Annual Presentation by the Faculty – Kim Schroeder, Faculty Council Chair
7. Laurel Lodge Enterprise, Inc. 6.84 Acres Land Donation Update – Dr. Keith J. Cotroneo, President
8. President’s Report – Dr. Keith J. Cotroneo, President
9. Update on Recognition of Former IBOG Members – Tom Gibson, Ruth Cline and Tony Martin, Current IBOG Members
10. Appointment of Nominating Committee FY 2017-2018 IBOG Officers – Jeffrey Goad, Chairman
11. Future Board Agenda Items – Jeffrey Goad, Chairman
12. Announcements:
 - IBOG Retreat, Tuesday, June 20, 2017 at 10:00 a.m., Heritage Farm Museum & Village
 - Huntington Chamber of Commerce Business After Hours hosted by Mountwest, Thursday, June 22, 2017 from 5:00 p.m. – 7:00 p.m.
 - Other

13. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues

14. Adjournment

** Action Item*

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, April 13, 2017

8:00 a.m.

Room G07A

**Mountwest Community & Technical College
Huntington, WV**

PRESENT: Ed Bays, Jeremy Blackshire, Cathy Burns, Ruth Cline, T. J. Flowers, Thomas Gibson, Jeffrey Goad, Jim Hale, Tony Martin, Melvin Miller, and Rodney Wiles

ABSENT: Matthew Deerfield

ALSO ATTENDING: President Keith J. Cotroneo, Derek Adkins, Angela Bradshaw, Billie Brooks, Dr. Chad Brown, Dr. Steven Brown, Latrenda Clay, Dr. Harry Faulk, Veella Grooms, Karen Horner, Angela Howell, Michael McComas, Dr. Natalie Mills, Stephanie A. Neal, Bethany Perry, Dr. Dan Sadler, Kim Schroeder, Janet Smith, Chris Stevens, and Rebecca White

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting to order at 8:00 a.m. A quorum was established.

2. Consent Agenda – Jeffrey Goad, Chairman:

A motion was made by Tony Martin and seconded by Jeremy Blackshire to approve the minutes of the February 16, 2017 meeting of the Institutional Board of Governors. The motion was approved.

3. PLC Lab Presentation – Michael Maxson, Assistant Professor:

At the request of the Board, Michael Maxson - Assistant Professor of Electronics Technology and Biomedical Instrumentation Technology, gave an overview of the programs and the lab space being utilized. Professor Maxson indicated he has received repeated manufacturing sections requests for PLC courses in Chemical Process Control, Steel Manufacturing, Automotive Manufacturing and Mining. The Engineering Design/Additive Manufacturing and Electronics/Biomed Instruction programs are now able to collaborate with the re-design of their labs that are now on the same floor and next door to each other. Professor Maxson offered tours of the labs to interested Board members.

4. Annual Presentation by the Classified Staff – Chris Stevens, Classified Staff Council Chairman:

Chris Stevens, Classified Staff Council Chairman, made the annual presentation to the Board on behalf of the Classified Staff. Mr. Stevens indicated classified staff are integral to the success of services provided by every area of the College. Classified staff are involved in a number of community organizations and projects and have created a fund through the Mountwest Foundation for the purpose of fostering a spirit of benevolence supporting fellow employees who have suffered hardship.

He also indicated in December 2016, six classified staff were recognized for their years of service to the College and the state of WV.

5. President's Report – Dr. Keith J. Cotroneo, President:

President Cotroneo reported on the following items:

- President Cotroneo introduced Dr. Chad Brown, Assistant Professor in the Veterinary Technology, program who gave an overview of the program. Professor Brown reported the Veterinary Technology program is now one of 216 accredited programs in the country. Accreditation standards require the program to have a dedicated space for the program within 5 years of receiving accreditation. Professor Brown and Instructor Amanda Clark are working with an architect for a Vet Tech facility. They are also working with the Huntington Foundation in hope of possible funding support.
- Derek Adkins has been named the Interim CFO at the College. Both he and Angela Bradshaw, Director of Purchasing and Student Accounts, are now reporting directly to the President on a trial basis. In August 2017, Dr. Cotroneo will be re-evaluating this arrangement.
- The Institutional Strategic Plan is moving forward with a draft timeline for implementation to be presented to College Council later in the day for approval.
- The Governor will be having a press conference today at 2:00 p.m. related to the state's budget.
- During the 2017 regular legislative session, major legislation related to personnel was approved. Stephanie A. Neal will be giving the Board details on the legislative action at a future meeting.

6. Update on Recognition of Former IBOG Members – Tom Gibson, Ruth Cline and Tony Martin, Current IBOG Members:

Tony Martin presented the Board with options for items recognizing former IBOG members who were appointed by the Governor. Board members were asked to give input relating to the items to Tony Martin, Tom Gibson and Ruth Cline. This committee will meet to discuss logistics for the recognition event.

7. Future Board Agenda Items – Jeffrey Goad, Chairman:

- Annual Presentations to the Board by the Faculty and the Students – May 18, 2017
- Mountwest Foundation Presentation – May 18, 2017
- Presentation on EDGE and Dual Credit – May 18, 2017
- Tony Martin asked that the Board be supplied with a list of Board responsibilities, tasks that the Board has assigned to the President and information on how the Board is to evaluate the President for discussion at the IBOG June Retreat.

8. Announcements:

- IBOG Meeting, Thursday, May 18, 2017 beginning at 8:00 a.m. in Room G07A at Mountwest Community & Technical College
- Commencement, Friday, May 12, 2017, beginning at 7:00 p.m. at Christ Temple Church, 2400 Johnstown Road, Huntington, WV
- Annual IBOG Retreat, June 20, 2017 at Heritage Farm Museum & Village, Huntington, WV

9. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

A motion was made by Jim Hale, seconded by Rodney Wiles and approved to enter into Executive Session. Following the Executive Session, a motion was made by Jim Hale, seconded by Rodney wiles and approved to move out of Executive Session. No action was taken.

10. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:32 a.m.

Jeffrey Goad

Chairman

Thomas Gibson

Secretary

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MEETING OF MAY 18, 2017**

ITEM:

Academic Program Reviews

RECOMMENDED RESOLUTION:

Resolved, that the Institutional Board of Governors approve the following Program Review recommendations:

- American Sign Language (AAS) / Deaf Studies (CAS) - Continue the American Sign Language and Deaf Studies programs at the current levels. Develop appropriate ASL courses for online delivery.
- Early Childhood Education AAS / Teacher Assistant (CAS) – Continue the Early Education and Teacher Assistant program at its current levels. Develop a plan to increase the number of graduates enrolled in teacher education courses.
- Engineering Design Technology (AAS) - Continue at its current level.
- Electronics Technology (AAS) - Continue at its current level.
- Hospitality Management (AAS) – Increase enrollment in the Hotel/Lodging concentration or consider termination of the program.
- Massage Therapy (AAS) - Continue the program with the stipulation that enrollment must increase.
- Occupational Development (AAS) - Continue at its current level.
- Paralegal Studies (AAS) - Continue at its current level.
- Paramedic (AAS) – Continue the Paramedic program at its current level and maintain CAAHEP accreditation.
- Technical Studies AAS - Continue at its current level.

STAFF MEMBER:

Dr. Keith Cotroneo, President

Dr. Harry Faulk, Executive Vice President/Chief Academic Officer

BACKGROUND:

In accordance with WV State Code §18B-2A-4, the Institutional Board of Governors is responsible for approving Program Reviews.

To: Institutional Board of Governors

From: Keith Cotroneo

Date: May 11, 2017

Re: Program Reviews



I concur with the recommendations of Dr. Faulk that the Mountwest Board approve the continuation of the following programs:

- American Sign Language (AAS) / Deaf Studies (CAS)
- Early Childhood Education AAS / Teacher Assistant (CAS)
- Engineering Design Technology (AAS)
- Electronics Technology (AAS)
- Hospitality Management (AAS)
- Massage Therapy (AAS)
- Occupational Development (AAS)
- Paralegal Studies (AAS)
- Paramedic (AAS)
- Technical Studies (AAS)

TO: Keith Cotroneo, President

FROM: Harry Faulk, Executive Vice President
Chief Academic Officer

DATE: May 11, 2017

SUBJECT: Program Review

The following academic programs have been completed according to Mountwest's program review schedule. The results of the program reviews are below and ready for submission to the Mountwest's Institutional Board of Governors for the May 18, 2017 meeting.

American Sign Language (AAS) / Deaf Studies (CAS) – The American Sign Language (ASL) program requires 60 credit hours with 42 credit hours of ASL courses and 18 hours of general education courses. There is a severe shortage of qualified sign language providers in the state. Students completing the program meet the CMP requirements for nationally certified interpreters. The Deaf Studies (CAS) program consists of 32 credit hours. Graduates of the program have no problem finding employment. While the number of graduates in the program is eight each year, the number of students in ASL courses averages approximately 25 over the past three years. Students in the Capstone Course are evaluated by professionals in the deaf community. Several college level required ASL courses are offered at Huntington and Cabell Midland High School by the Mountwest faculty.

Recommendation: Continue the American Sign Language and Deaf Studies programs at the current levels. Develop appropriate ASL courses for online delivery.

Early Childhood Education AAS / Teacher Assistant (CAS) – The Early Childhood Education program consists of 60 credit hours with 21 credit hours in general education. The program is approximately one-half of the curriculum required for a Bachelor of Arts in Education degree. The degree is designed to allow students a seamless path to transfer to Marshall University in teacher education. Over the past five years, an average of 10 students has graduated from the program. However, an average of 77 students are enrolled in early childhood courses each year. The Teacher Assistant certificate consists of 30 credit hours and comprises courses that are part of the Early Childhood Education program.

Recommendation: Continue the Early Education and Teacher Assistant program at the current levels. Develop a plan to increase the number of graduates enrolled in teacher education courses.

Engineering Design Technology AAS – The Engineering Design Technology program is a 62 credit hour degree with 19 credit hours of general education. When students complete CAD I and CAD II (Computer Aided Design), they are immediately employable which adversely affects the associate degree completion rate. All recent graduates had job offers prior to graduation. The recent addition of a concentration in Additive Manufacturing should assist in student recruitment and retention. Although, there is no formal agreement with Marshall University, students earning the degree have no problem transferring into MU's Engineering program and easily completing their upper level coursework.

Relationships with area high schools and with industry need to be developed, especially in the medical field, to enhance recruitment efforts. While the program averages about 15 students each year, approximately 3 students graduate each year. The College should work with local employers to develop incentives that encourage students who drop out of the program prior to graduation for work, to complete the associate degree.

Recommendation: Continue the program at its current level.

Electronics Technology AAS - The Electronics Technology program requires the completion of 60 credit hours with 22 credit hours in general education. Graduates have no problem finding employment, a number of graduates have opted to double major and simultaneously earn the AAS degree in Biomedical Instrumentation. A classroom has been reconfigured with industry standard electronic equipment provided by a state grant. With the establishment of the electronics lab, students are being trained on the latest equipment. Approximately 17 student enroll in the program each year. During the past five years, an average of four students graduated each year.

Recommendation: Continue the program at its current level.

Hospitality Management AAS – The Hospitality Management program has the following concentrations: Culinary Arts (AAS) and Hotel/Lodging (AAS). The Program Review also includes the Certificate program (CAS) in Culinary Arts. The associate degree program requires 60 credit hours and the CAS program requires 30 credit hours. The Division of Career and Technical studies submitted a curriculum proposal to make the AAS Culinary Arts concentration a standalone degree program. Declining enrollments in the Hotel/Lodging concentration was identified as a concern during the last program review cycle. Enrollments and graduation rates remain to be a serious concern. A full-time faculty member has been charged with building enrollment in the Hotel/Lodging concentration. Without a significant increase in enrollments and graduation rates for the 2017-2018 academic year, the college should consider terminating the Hospitality Management program. The Culinary Arts (AAS) and (CAS) will remain.

Recommendation: Increase enrollment in the Hotel/Lodging concentration or consider termination of the program.

Massage Therapy AAS - The Massage Therapy program consists of 61 credit hours with 22 credit hours of general education courses. The program utilizes a part-time instructor as program coordinator and a significant number of adjuncts. There is a dedicated lab space that simulates a work setting and allows students to practice their manual manipulation skills. Upon completion of the program, students are eligible to apply to become Licensed Massage Therapists. Typically, this program has had low program enrollment and ergo graduation numbers. Locally, there is significant competition for this training from private for profit entities and Collins Career Center, although these other training sites are usually more expensive and have faster program delivery to expedite employment. Local competition has hindered the program from attracting significant enrollment to offset operational costs. During the past five years, the average enrollment was 15 students, but the average number of students graduating from the program over the five-year period was four.

Recommendation: Continue the program with the stipulation that enrollment must increase.

Occupational Development AAS – The Occupational Development program consists of 60 credit hours and is a statewide program and includes credits earned for prior learning assessment (PLA) that accounts for 2/3 of the required coursework. Students receive college credit for the completion of a US DOL apprenticeship program and On-the-Job Training. The college requires the completion of a minimum of 21 hours of general education courses. Students receive college credit earned via prior learning assessment at no cost. Approximately 27 students graduate from the program each year.

Recommendation: Continue the program at its current level.

Paralegal Studies AAS – The Paralegal Program is an American Bar Association approved 61 credit hour program. The program requires 24 credit of general education courses. After completion of the program, students are prepared to work in numerous legal support settings or continue to earn a bachelor's degree. Previously, program enrollment has been cyclic and is currently on the upswing, yet graduation numbers have remained at a consistent level. The average graduation rate for the past five years is 13. The average student enrollment in Paralegal Studies for the past five years is 53. It is recommended by the advisory committee that a course on the use of technology be developed and that a plan be developed to increase enrollment of nontraditional, 1st generation, and minority students.

Recommendation: Continue the program at its current level.

Paramedic AAS - The Paramedic Program is 66 credit hour study with 16 credit hours of general education courses. The program is national accredited with CAAHEP, which helps to validate the high quality of instruction by attesting that high standards are met and requiring annual detailed reports. The Degree is an intense program designed for individuals pursuing a career in the Emergency Medical Services field. The program consists of classroom lectures, practical labs, and approximately 400 hours of clinical internships. Students will be eligible to sit for the National Registry of Emergency Medical Technicians Paramedic Examination after successful completion of the Paramedic Science core. The program utilizes an ambulance simulator and mannequins to help simulate the emergencies that students may have to face.

Recommendation: Continue the Paramedic program at its current level and maintain CAAHEP accreditation.

Technical Studies AAS - The Technical Studies consists of 60 credit hours and is a statewide program. Students in the program must complete a minimum of 21 credit hours in general education courses. Similar to the Occupational Development program students can receive college credit earned via prior learning assessment. The prior learning assessment (PLA) can count for up to 2/3 of the degree coursework. Students have the opportunity to receive college credit for the completion of employer sponsored industry, professional development and On-the-Job Training. Students can complete additional coursework that will assist them in managerial, safety, or supervisory positions as needed to meet the 60 credit hours required for graduation. Students who have not declared a major are automatically listed as majors in Technical Studies.

Recommendation: Continue the program at its current level.

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MEETING OF MAY 18, 2017**

ITEM: Laurel Lodge Enterprise, Inc.
6.84 Acres - Land Donation Update

RECOMMENDED RESOLUTION: *Information Only*

STAFF: Keith J. Cotroneo
President

BACKGROUND:

On the 27th day of April 2017, the College received by donation a certain tract of land equating to 6.846 acres from Mr. Michael Darby, President for Laurel Lodge Enterprises, Inc.; a copy of the executed "Deed of Donation" is provided.

On the 9th of May 2017, administration received its copy of the request made to the Clerk of the County of Cabell for the recording of the "Deed of Donation". At this juncture, administration is awaiting receipt of the original recorded deed. Upon receipt, the appropriate steps will be taken to settle the remaining property taxes due for calendar year 2016 (\$327.16/2nd Half) and complete all requirements to class such property as exempt.



STATE TAX COMMISSIONER OF WEST VIRGINIA SALES LISTING FORM

The Instrument May Not Be Recorded If This Form Is Not Completed In Its Entirety

West Virginia Code §§11-22-6, 11A-3-2 & 11A-3-3 (Amended 3-11-95)

Revised 8/12

County: Cabell Taxing District: Guyandotte
 Tax Map No.(s): 5 Parcel(s): 18
 Tax Map No.(s): _____ Parcel(s): _____
 Account #: _____
 Mineral ID #: _____
 Grantor's Name: Laurel Lodge Enterprises, Inc Phone No. () - _____
 Grantee's Name: Mountwest Community and Technical College Phone No. 304-710-3489
 Mailing Address of New Owner: One Mountwest Way, Huntington, WV 25701
 Mailing Address for Tax Statements: One Mountwest Way, Huntington, WV 25701
 Most Recent Previous Deed Book No.: 784 Page No.: 344
 Grantor's Source of Title: _____

(If not by "Previous Deed" referenced above.)

(a) Real Estate: _____ (b) Other Valuable Goods/Services: (If Applicable) _____
 Consideration/Value: \$ 0 \$ 0
 Lot Size or Acreage Involved: 6.846
 Estate(s) Transferred: Fee

(Examples: Fee, Surface, Mineral, Coal, etc.)

- (1) Was this transaction on the open market? Yes / No (Circle One)
- (2) Does this transaction involve more than one parcel? Yes / No (Circle One)
- (3) Was this sale between related individuals or related corporations? Yes / No (Circle One)
- (4) Was this a liquidation, foreclosure or other "Forced" sale? Yes / No (Circle One)
- (5) Is this transaction pursuant to a land contract or owner financing? Yes / No (Circle One)
- (6) Does this transaction include personal property? Yes / No (Circle One)
- (7) Does this transaction include minerals and/or timber? Yes / No (Circle One)
- (8) Any other financing arrangements materially affecting consideration? Yes / No (Circle One)
- (9) Is this a mineral sale only? Yes / No (Circle One)

If "No" to Question 1 or "Yes" to Questions 2 - 8 above, please explain below:

Explanation: _____
 Printed Name Brooks Crislip Signature [Signature] Phone Number 304-741-8440
 Filed By (check one): Buyer Seller Agent/Attorney Other

LIENHOLDER INFORMATION (OPTIONAL)

Check if change of name or address

Name: _____
 Address for Notice: _____

INTEREST IN PROPERTY

_____ Surface Owner's Rights Deed Book: _____ Page No.: _____
 _____ Fiduciary Interest Relationship to Owner: _____
 _____ Lienholder Trust Deed Book No.: _____ Page No.: _____
 _____ Other

To Be Completed By County Clerk:
Stamp Fee Paid:
Date Recorded:
New Deed Book No.:
New Deed Book Page No.:
Date of Transaction:

Sheriff's Use Only
Date Received:
Effective Dates of Lien:
Date Entered:
Entered By:
Tax Ticket No.:

RELEASE OF LIEN

COMPLETE THIS SECTION IF YOU ARE RELEASING THIS LIEN

Date Lien Is Released: _____
 Signature of Lienholder: _____

Prepared by, recording requested by and return to:

Name Brooks H. Crislip
Assistant Attorney General
Address 2012 Quarrier Street
Charleston, West Virginia 25305
Phone 304.741.8443
WV Bar No. 10521

-----Above this Line for Official Use Only-----

This **DEED of DONATION**, dated this 27th day of April, 2017, is by and between **LAUREL LODGE ENTERPRISES, INC.**, a West Virginia corporation, party of the first part, hereinafter referred to as the "Grantor," and **MOUNTWEST COMMUNITY AND TECHNICAL COLLEGE**, party of the second part, herein after as the "Grantee."

WITNESSETH:

WHEREAS, the Grantor obtained title to the hereinafter described property by deed from Bernice M. Riggs, widow, to Laurel Lodge Enterprises, Inc., a West Virginia corporation, dated January 25, 1978, and recorded in Deed Book 784, at Page 377, in the Office of the Clerk of the County Commission of Cabell County, West Virginia; and

WHEREAS, the Grantor has had a portion of the property re-surveyed by Eastham & Associates to establish a more accurate legal description of the remaining 6.846 acres and desires to set forth said description of record.

NOW, THEREFORE, WITNESSETH, for good and valuable considerations, the receipt and sufficiency of all of which are hereby acknowledged, the said Grantor does hereby grant, convey and confirm unto the said Grantee, the following described real property:

A certain tract of land situate in the State of West Virginia, Cabell County, Guyandotte District, on the waters of Hisey Fork of Four Pole Creek, and being more particularly bounded and described as follows:

Beginning for reference at an iron pin with a yellow plastic cap stamped -RL, Eastham LLS150" (recovered), marking a corner common to the lands now or formerly owned by 2205 Fifth Street, LP, (D.B. 1181, Pg. 507), and the lands now owned by Laurel Lodge Enterprises, Inc. (D.B. 784, Pg. 377), being located on the west right-of-way line of West Virginia Primary State Route No. 152, commonly known as Fifth Street Road, being located 246.00 feet left of centerline station 18+14.00, as shown on Sheet No. 11, for Project No. 1-64 1(31)0, having a coordinate value of N. 510,224.198 and E. 1551,616.918, from which a W.V.D.O.T. concrete right-of-way monument (found), being located 410.00 feet left of centerline station 19+00.00, bears: North 39° 44' 23" West 193.83 feet: thence, leaving the lands of the said 2205 Fifth Street, LP, and with the west right-of-way line of the said Route No. 152, as follows:

South 00° 21' 03" East 103.18 feet to a W.V.D.O.T. concrete right-of way monument (found), being located 218.00 feet left of centerline station 17+23.00, .

South 08° 20' 13" West 290.72 feet to a W.V.D.O.T. concrete right-of way monument (found), being located 190.00 feet left of centerline station 14+36.00.

South 02° 49' 09" West 168.07 feet to a W.V.D.O.T. concrete right-of way monument (found), being located 158.00 feet left of centerline station 12+71.00, marking a corner common to the

lands now or formerly owned by C. L. Shepard. et ux, (D.B. 378, Pg. 175); thence, leaving the west right-of-way line of the said Route No. 152, and with the lands of the said Shepard, et ux,

North 83° 07' 10" West 285.04 feet to an iron pin with a yellow plastic cap stamped "RL, Eastham I,LS150" (recovered), marking a corner common to the lands now or formerly owned by the City of Huntington, West Virginia, (D.B. 831, Pg. 554), and the lands of the said 2205 Fifth Street, LP; thence, leaving the lands of the said Shepard, et ux, and the lands of the said City, and with the lands of the said 2205 Fifth Street, LP, as follows:

North 83° 07' 10" West, passing a 5/8" reinforcing rod with an aluminum cap (recovered), at 235.14 feet, passing a second 5/8" reinforcing rod with an aluminum cap (recovered), at 493.24 feet, in all 750.04 feet to a 5/8" x 32" reinforcing rod with a red plastic cap stamped "Eastham & Associates" (set),

North 67° 21' 37" East, passing a 5/8" x 32" reinforcing rod with a red plastic cap stamped "Eastham & Associates" (set), at 120.71 feet, passing a second 5/8" x 32" reinforcing rod with a red plastic cap stamped "Eastham & Associates" (set), at 381.75 feet, passing a 5/8" reinforcing rod with an aluminum cap (recovered), at 538.59 feet, passing a third 5/8" x 32" reinforcing rod with a red plastic cap stamped "Eastham & Associates" (set), at 720.41 feet, passing a fourth 5/8" x 32" reinforcing rod with a red plastic cap stamped "Eastham & Associates" (set), at 907.55 feet, in all 1,133.32 feet to a 2" iron pipe with a brass cap (recovered),

South 87° 10' 08" East 31.45 feet to the BEGINNING, containing 6.846 acres, more or less, by this survey; (7.25 acres, more or less, by deed) as surveyed under the supervision of Ronald I. Eastham, licensed West Virginia Professional Surveyor No. 150, on June 6, 2011, as shown on the attached plat and made a part of this description.

The above bearings and distances are based on the West Virginia State Plane Coordinate System, South Zone, NAD '83, U.S. survey feet.

The above described tract is a part of the same land as that described in a deed from Bernice M. Riggs, widow to Laurel Lodge Enterprises, Inc., a West Virginia corporation, dated January 25, 1978, and recorded in Deed Book 784, at Page 377, in the Office of the Clerk of the County Commission of Cabell County, West Virginia and being all of Tax Map Number 5, Tax Parcel Number 18.

FURTHER, the description recited in Deed Book 784, at Page 377 described the property as 7.25 acres, excepting and reserving, however, from the operation of the conveyance that certain parcel of land conveyed by Zeffie Moore and Norma Moore, his wife, to A.W. Maynard and Rosa Maynard, his wife, by deed of record in the Office of the Clerk of the County Commission of Cabell County, West Virginia in Deed Book 489, at Page 475 and that portion taken by condemnation proceedings in Civil Action No. 10-195 in the Circuit Court of Cabell County, West Virginia, the final order of which is now of record in the aforesaid Clerk's Office on Deed Book 623, at Page 469; and

TOGETHER with the improvements thereon and the appurtenances thereunto belonging.

The Grantor hereby covenants and agrees with the Grantee that it will **WARRANT GENERALLY** the title to the property hereby conveyed except for any covenants, restrictions, easements and reservations which may be a matter of record in the aforesaid Clerk's Office affecting the use of said property.

DECLARATION OF CONSIDERATION

The parties hereby declare that this conveyance is not subject to the excise tax imposed by the State of West Virginia on the privilege of transferring real property for reason that it is a confirmatory deed without monetary consideration.

The Grantors hereby declare that this conveyance is exempt from the payment of transfer tax, as it is a conveyance to the State of West Virginia and pursuant to Chapter 11, Article 22, Section 1 of the West Virginia Code.

WITNESS the following signatures:

LAUREL LODGE ENTERPRISES, INC.

By: Michael Darby
Its: President, CEO

STATE OF West Virginia

COUNTY OF Cabell, TO-WIT:

The foregoing instrument was acknowledged before me this 27th day of April, 2017,

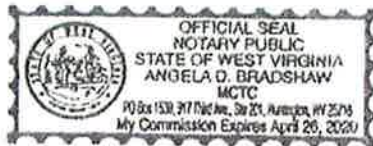
Michael Darby as President, CEO of

LAUREL LODGE ENTERPRISES, INC., a West Virginia corporation, on behalf of said corporation.

Given under my hand this 27th day of April, 2017

Angela D. Bradshaw
Notary Public

My commission expires: April 26, 2020



Approved as to form prior to acknowledgment thereof

this 24th day of March, 2017.

Patrick Morrison, Attorney General
By: Edward M. Wenger